



B/3/1/LEPL/07

22nd March 2012

Minutes of Pre-Bid Meeting for Hiring services of CDM Consultant for Yunus Energy Ltd.

Held on 16th March 2012

Present Members

1. Mr. Arif Alauddin, CEO, AEDB
2. Mr. Javed Naseeb Malik, Manager Technical, CPPA (NTDC)
3. Mr. Nadeem Sabir Virk, Director (Admin), AEDB
4. Mr. Irfan Yousuf, Deputy Director (CDM)
5. Syed Aqeel Hussain jafri, Deputy Director (Policy)
6. Mr. Arif Alam, CEO, Axis Environmental Services
7. Mr Muhammad Asif Aziz, Project Director, Yunus Energy (Pvt.) Ltd
8. Mr Umer Qureshi, Associate, Grant Thornton
9. Mr. Shehryar, Associate, Grant Thornton

The pre-bid meeting was held on 16th March 2012 in AEDB Head office Islamabad to respond to the queries of the bidding companies against the RFP issued for hiring services of CDM consultant for Yunus Energy Limited (YEL) project. The queries raised and their responses are given below:

1. Bid Bond

The bidders proposed to not to take bid bond as it would not be possible for them to form any basis to determine 2% of the bid value when actual numbers of the CERs and future prices of CERs are unknown at time of submission of proposals. Further, the RFP requires posting of Performance Guarantee of USD 5,000/- by the selected consultant. In presence of this security, the obligation of submission of bid bond may be lifted. The client i.e YEL and CPPA agreed to the suggestion.

Decision:

The bidder will not be required to submit the bid security along with the proposal. However, they will submit the Performance Security as per the terms of the RFP that would remain valid till the signing of ERPA. Afterwards, the terms of the ERPA will govern.

2. Clause 12 "Consultant Not to be Engaged in Certain Activities" of the Draft Contract Attached to the RFP:

The bidders highlighted that the this clause of the draft agreement will restrict the selected consultant to carry out any other consultancy services in this sector. They therefore restricted that the clause may be deleted. The client i.e. YEL and CPPA agreed to the suggestion.

Decision:

The clause 12 of the draft contract will not be applicable any more.



3. Third Part Consultation Fee:

The bidders seek clarifications that who will bear the third party cost of validation for the DOE.

It was clarified that the TORs have already stated that the cost will be borne by the selected consultant.

4. Contract Options:

M/s Yunus Energy Limited initially proposed to keep the option open for the bidders to either bid for ERPA signing or sign a separate consultancy agreement. It was pointed out that by keeping bother options available, this would be very difficult to evaluate the bids under one uniform criterion. This would lead to complexities as well.

Decision

It was decided that the bids will be called for signing ERPA only.

5. Bid Evaluation Criteria:

The participants suggested that bid evaluation criteria may be developed and uploaded on the website upfront.

Accordingly, it was decided that the technical bids will be evaluated as per criteria given in Annex-I to this document. The financial bids will be evaluated on price of ERPA. The bidders will be required to include all other costs in the cost of CERs. The criteria for financial bid evaluation is given in Annex-II.

6. Technical Bids Opening Date:

It was decided that the bidders will be given appropriate time to submit the bids after the clarification issued in pursuant to the PPRA Rules. Accordingly, it is decided the final date for submission of bids is Friday 30th March 2012 till 1000 hrs. The technical bids will be opened on 30th March 2012 at 1100 hrs. The financial bids of the successful bidders would be opened as per decision of the JMC.

All the JMC members would be required to be present during the opening of technical and financial bids.

7. The meeting ended with vote of thanks to all.

(Irfan Yousuf)
Deputy Director (CDM)

Distributions:-

1. Mr. Javaid Naseeb Malik, Manager Technical-III (CPPA), 6th Floor, PIA Building, Lahore

Government of Pakistan
Alternative Energy Development Board (AEDB)
3, Street # 8, F-8/3, Islamabad
Tel # 92-51-9262947-50, Fax # 92-51-9261288



2. Mr. Hamid Ali khan, MD ENERCON / Head CDM Cell, ENERCON Building, G-5, Islamabad
3. Mr Muhammad Asif Aziz, Project Director, Younus Energy (Pvt.) Ltd, , L-A, 2/B, Block # 21, Federal B Area, Rashid minhas road, Karachi
4. Mr. Nadeem Sabir Virk, Director (Admin), AEDB (nominee from AEDB)

Copy to:

1. Mr. Arshad Raza, COO, CPPA, Wapda House Lahore
2. Mr. Khadim Hussain Baloch, Chief Engineer-II (CPPA), 6th Floor, PIA Building, Lahore
3. Mr. Sohail Tabba, CEO, Yunus Energy Ltd, L-A, 2/B, Block # 21, Federal B Area, Rashid Minhas road, Karachi
4. Mr. Abdul Sattar Jumani, Younus Energy Ltd, L-A, 2/B, Block # 21, Federal B Area, Rashid minhas road, Karachi
5. PS to CEO (for information)
6. AEDB Admin for placement on AEDB and PPRA website

Evaluation of Technical Bids for Hiring Services of CDM Consultant						
Sr. No.	Item	Coefficient	Marks Obtained			
1	General	5				
	i. Separate Technical and Financial Bids	2				
	ii. Language of the Bid	2				
	iii. Specific Work Data	1				
2	Understanding of TORs/Acceptance of all TORs	15				
3	Company Description	40				
	i. Introduction of firm and management	5				
	ii. CDM Services / Business Models	10				
	iii. Sectors in which CDM services provided / Wind	6 + 4				
	iv. Turnover of the firm in last three years in CDM related activities	5				
	v. Staff Strength	10				
4	Approach Methodology to carry out the activity	25				
5	Work Plan and Work Schedule	15				
	TOTAL	100				

Evaluation of Financial Bid for Hiring Services of CDM Consultant

Items						
Cost per CER						
Total Cost						

Note:

Assumed CERs No. per project for calculation purposes is 70,000 (50 MW project)

The cost of CER shall include all the costs of the consultant.